



Robert Lennox, Director
 Luchie Magante, Principal Administrative Analyst
 Evelyn Castaneda, Administrative Secretary

Tim Grierson, Recreation Superintendent
 Mike Whittiker, Human Services Manager
 Adrian Reynosa, Community Center Manager
 Jason Jo, Transportation Services Supervisor

The Community Services Department is comprised of five divisions: Administration, Community Center, Transportation, Recreation and Human Services. The Department delivers services and programs to support citizens' diverse interests in parks, recreation, and culture. This includes operating and maintaining twelve (12) parks and four (4) mini-parks, two (2) aquatic centers and two (2) pools, a sports complex, and a boxing and weightlifting center. The Community Center offers 40,000 square feet of versatile meeting and event space including 12,000 square foot ballroom and meeting rooms that accommodate between 5 and 1,200 guests, and state-of-the-art visual services. And the Transportation Services Division provides citywide transportation programs related to improving the fixed-route public transit system, specialized elderly and disabled transit, transit support of city park programs, and regional air quality issues.

RECREATION DIVISION

PARK FACILITY RESERVATIONS

The Reservations Section has been updating Rules and Regulations to include COVID-19 information and began taking reservations for outdoor picnic shelters at all parks beginning in June. The current guidelines from Los Angeles County Public Health regarding gatherings outdoors allow for up to 200 people. As the health guidelines lift, we will look to commence reserving indoor facilities for private gatherings. For the month of June, there were a total of 28 permits scheduled. Currently, the permits department handled 61 reservations for June. We had over 200 calls and inquiry for park fees and availability.

ADULT SPORTS

ADULT SPORTS TEAMS

WEEK	BASEBALL	BASKETBALL	COED SOFTBALL	MEN'S SOFTBALL
5/31 - 6/4	23	0	14	7
6/7 - 6/11	23	0	14	7
6/14 - 6/18	23	0	14	7
6/21 - 6/25	23	0	14	7
6/28-7/2	23	0	14	7
Month Total	115	0	70	35
FYTD Total	276	0	168	84

Adult Soccer leagues began on Monday, April 12, 2021. Adult Basketball is expected to start with drop-ins starting the month of July.

YOUTH SPORTS

First day of T-ball/Baseball/Softball leagues was May 8, 2021. Championship games will be held on Saturday, July 24th at Dolphin Park. Registration for fall sports including girls softball, flag football, and soccer start on July 1, 2021. Prices remain \$25 for residents and \$58 for non-residents.

ENRICHMENT CLASSES

The Enrichment Virtual Spring session ended on June 4th. The piano recital was held on June 13th. The Teen Enrichment Summer Camp program started on June 14th. The teens are working on a film production that includes costume design, set building, script writing, choreography, and acting.

ENRICHMENT PARK CLASSES

Week	Guitar	Piano	Drama	Spanish	Zumba
5/31 - 6/4	5	14	5	6	14
Month Total	5	14	5	6	14
FYTD Total	101	242	38	48	138

TEEN ENRICHMENT CAMP

Week	Participants
6/14 - 6/18	15
6/21 - 6/25	31
6/28 - 7/2	31
Month Total	77
FYTD Total	77

PREVENTION AND AFTERCARE SERVICES

Week	New Clients	Open Cases	Closed Cases	Referrals Received	Extra Linkages
6/1 - 6/3	0	13	0	7	6
6/7 - 6/10	0	13	0	2	8
6/14 - 6/17	0	13	0	1	6
6/21 - 6/24	2	15	1	1	7
6/28 - 6/30	0	15	0	0	3
Month Total	2	15	1	11	30
FYTD Total	27	N/A	22	105	134

Prevention and Aftercare services consist of case navigation, resources, and referrals to families with children under the age of 18 in the home. These families are referred by the Department of Children and Family Services (DCFS), other organizations, or can be self-referred. Case navigation consists of one on one communication between the case navigator and the family on a weekly basis to discuss struggles, accomplishments and goals. Extra linkages can be provided to families who do not need case navigation. These linkages may include but are not limited to food giveaways, counseling services, tutoring or housing services. Case navigation takes place via phone/virtually due to COVID restrictions, but is normally in person. Social connection groups that include, Zumba, Yoga, Community Garden and Crafty Club are on hold until further notice due to COVID.

KIDS CLUB AND DAY CAMP

KIDS CLUB

Week	Calas	Carson	Del Amo	Dolphin	Veterans	TOTAL
5/31 - 6/4	17	8	4	10	26	65
6/7 - 6/11	18	8	4	10	26	66
Month Total	68	27	16	44	94	178
FYTD Total	568	223	174	471	835	2271

SUMMER DAY CAMP

Week	Anderson	Calas	Carson	Del Amo	Dolphin	Dominguez	Foisia	Hemingway	Mills	Veterans	TOTAL
6/14-6/18	35	35	45	35	45	35	45	40	0	45	360
6/21-6/24	40	30	40	30	40	25	40	40	0	40	325
Month Total	75	65	85	65	85	60	85	80	0	85	685

Kids Club

With the end of the school year, the last day of Kids Club program was June 11, 2021. The five Kids Club Sites (Calas, Carson, Del Amo, Dolphin, and Veterans) had a last day of school celebration for participants.

Day Camp

The Summer Day Camp program is offered at ten park sites including Anderson, Calas, Carson, Del Amo, Dolphin, Dominguez, Hemingway, Mills, Foisia, and Veterans. The program kicked-off on June 14, 2021 and the hours of operation are Monday thru Friday 7:00am – 6:00pm.

Staffing Update

Recruitment for Day Camp staff began with interviews in March. As of the end of June, there are a total of 15 new hires that have been cleared to work.

AQUATICS

The 2021 Summer Aquatics Programming started on Saturday, June 12, 2021 for Dominguez Aquatic Center and Hemingway Aquatic Center. Carson Pool programming followed on June 28, 2021 and Foisia Pool is anticipated to start on July 6, 2021. All pools have modified / limited programming.

Dominguez Aquatic Center is currently offering Family Swim, Aqua Aerobics, Lap Swim, and Swim Lessons. All programs are 1 hour in length. Dominguez Aquatic Center is operational from 8:00am – 7:00pm, Monday thru Thursday and 8:00am – 6:00pm on Saturdays. All programming need a reservation ahead of time by calling the facility; except for Swim Lessons, which require prior registration.

Hemingway Aquatic Center is currently offering Family Swim, Aqua Aerobics, Lap Swim, Fitness Swim, Swim Conditioning, and Swim Lessons. All programs are 1 hour in length. Hemingway Aquatic Center is operational from 5:30am – 7:00pm, Monday thru Thursday and 5:30am – 6:00pm on Saturdays. All programming needs a reservation ahead of time by calling the facility; except for Swim Lessons and Swim Conditioning, which require prior registration.

Carson Pool opened on June 28, 2021 and is offering Recreation Swim and Lap Swim. All programs are 1 hour in length. Carson Pool is operational from 1:00pm – 6:00pm on Mondays and Wednesdays. All programming needs a reservation ahead of time by calling the facility.

Foisia Pool is scheduled to open on July 6, 2021 for Recreation Swim and Lap Swim. All programs are 1 hour in length. Foisia Pool will be operational from 1:00pm – 6:00pm on Tuesdays and Thursdays. All programming needs a reservation ahead of time by calling the facility.

Recreation Swim was recently incorporated in our programs for Carson Pool and Foisia Pool. We are using this to gauge interest from Family Swim back to Recreation Swim. This also gives additional options for patrons to come and enjoy the whole pool.

We started offering Swim Lessons this summer. Initially, for lower level classes, we required parents to enter the water with their child due to social distancing. Starting July 5, 2021, parents will no longer need to enter the pool to assist with swim lessons. Swim Instructors will be able to teach inside the pool with a provided face shield.

Below are the up-to-date statistics for the pools:

FACILITY	LAP SWIM (Sr)	LAP SWIM (A)	FAMILY SWIM (A)	FAMILY SWIM (C)	REC SWIM (A)	REC SWIM (C)	AQUA AEROBICS (Sr)	AQUA AEROBICS (A)	FITNESS SWIM (Sr)	FITNESS SWIM (A)	SWIM CONDITIONING (C)
Carson Pool	0	0	n/a	n/a	17	11	n/a	n/a	n/a	n/a	n/a
Foisia Pool	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dominguez Aquatic Center	4	14	252	416	n/a	n/a	44	0	-	-	-
Hemingway Aquatic Center	7	9	65	101	n/a	n/a	131	24	36	8	16
Month Total	11	23	317	517	17	11	175	24	36	8	16

(SR) Senior, (A) Adult, (C) Child

FACILITY	SWIM LESSON 6mo – 3yrs	SWIM LESSON 3yrs-17yrs	SWIM LESSON 18 yrs & older
Dominguez Aquatic Center	9	86	4
Hemingway Aquatic Center	16	65	18
Month Total	25	151	22

Session 4 begins on July 5, 2021 and we continue to look forward to hiring more staff.

CAPITAL IMPROVEMENT PROJECTS

There are currently no new Capital Improvement Projects updates. Public Works has a CIP list that went to Council that was discussed and approved.

VETERANS SPORTSCOMPLEX

The Veterans SportsComplex is now fully open for members and guests. Advanced reservations to work out are not required and hourly cleaning closures are no longer necessary. The fitness area, basketball courts, racquetball courts and spin room are open for use without capacity limits. Furthermore, both the Men’s and Women’s locker rooms and showers are now available to use. We are also taking facility reservations for tournaments, parties and other various events. Masks are still required for patrons while they’re working out unless they are engaged in any cardio activities.

As of this month, we have a total of 190 monthly memberships and a majority has been Youth/Senior and Silver Sneaker memberships.

VETERANS SPORTSCOMPLEX

Week	Total No. Members	No. Daily Guests	No. Daily Guest Pass
6/1/21 – 6/6/21	217	14	0
6/7/21 – 6/13/21	291	16	6
6/14/21 – 6/20/21	378	25	8
6/21/21 – 6/27/21	380	22	8

SPECIAL EVENTS

For the month of June, there were two special events: Philippine Independence Day on June 12, 2021 and Juneteenth on June 19, 2021. Both events were virtual and broadcasted on cable television, Facebook, and YouTube.

Philippine Independence Day: <https://youtu.be/5Zlq898DKWw>

Juneteenth: https://youtu.be/tD8g_eFIRIQ

Upcoming Virtual Events

None.

HUMAN SERVICES

STROKE CENTER

The Stroke Center remains closed, but virtual Occupational Therapy appointments continue. Dr. Paul Penoliar and his student interns are treating 9 stroke survivors on a weekly basis. Treatment began in January 2021, and each session lasts between 45-60 minutes. Recruitment for the Social Services Coordinator continues through Human Resources.

SENIOR RECREATION

Senior Recreation continues to offer ZOOM fitness and dance classes that are run by 2 designated staff members, Monday through Thursday from 9:30 a.m. – 10:30 a.m. Class attendance fluctuates with approximately 2 to 18 students per class. Staff continues to offer In-person classes at Carson Park and Stevenson Park inside the gymnasium. The classes include: Zumba, Yoga, Hula Hoop fitness and Functional Fitness with approximately 12 to 58 participants per class. All classes are held Monday through Thursday from 9:30 a.m. to 10:30 a.m. Foisia Park continues to provide open fitness center for participants interested in using the gym equipment, Monday through Friday from 8:00 a.m. – 10:30 a.m. Each site location has 2 designated staff members who rotate duties of checking in participants, and cleaning and sanitizing the facility.

SENIOR VIRTUAL CLASSES

WEEK	ZUMBA	FUNCTIONAL FITNESS	SALSA	YOGA
6/1-6/3	n/a	13	5	13
6/7-6/10	3	13	No Class	14
6/14-6/17	2	12	9	17
6/21-6/24	4	12	10	18
6/28-7/1	No Class	11	No Class	18
Month Total	21	38	37	57
FYTD Total	166	411	127	377

SENIOR IN-PERSON CLASSES AT CARSON PARK

WEEK	HULA HOOP FITNESS	ZUMBA TUESDAY	YOGA	ZUMBA THURSDAY
6/1-6/3	12	45	13	49
6/7-6/10	No Class	48	16	47
6/14-6/17	14	36	15	50
6/21-6/24	13	54	16	56
6/28-7/1	13	56	25	58
Month Total	52	239	85	260
FYTD Total	122	463	185	550

SENIOR SOCIAL SERVICES

Senior Social Services continues to assist virtually and by reaching out through telephonic communication. Through contactless visits, the Geriatric Aides continue to provide lunches to seniors throughout the week, as well as run errands including trips to the grocery store and pharmacy. Keeping abreast of resources being developed through the county, state, and federal programs has been essential in providing our seniors with the latest programs they may be eligible for. Staff continues to do everything possible to ensure older adults can stay at home safely while having their essential needs met. Welfare checks continue in collaboration with the county's adult protective services and the Carson Sheriff. Many organizations and community partners are offering more virtual programming that our residents can benefit from. Staff works closely with PIO to update information regarding programs and services that will be listed in the Recreation Guide. Seniors of the community were very pleased to see the Silver Cheer program featured in the Recreation Guide. Vaccine administration continues, including assisting seniors with registration and transportation to clinics.

EARLY CHILDHOOD

On Friday, June 11, 2021, Early Childhood staff celebrated the class of 2021 by having a drive-by style Graduation. ECE staff decorated the front of the Community Center with balloons, banners and a huge balloon arch for the cars to drive under. Friends and families came out to celebrate and cheer these little Graduates on. Parents decorated their cars with streamers and colorful posters and pictures of their Graduates. Children's heads popped up through sunroofs as teachers greeted the line of cars with cheers, waves, and gifts. Each child was given a backpack filled with items they will need for kindergarten as well as some fun summer toys.

IN PERSON EARLY CHILDHOOD EDUCATION

WEEK	AM	PM	FT
6/1-6/4	20	8	36
6/7-6/11	20	8	36
6/14-6/18	20	8	36
6/21-6/25	20	8	36
Month Totals	76	32	124
FYTD Total	76	32	124

THERAPEUTIC RECREATION

In June we continued to offer virtual programming for our summer session. Our programs include Arts & Crafts, Social Club, Exercise, and Occupational Therapy Skill Builders for teens. In the OT class, participants are focusing on recognizing their boundaries and emotional zones to help them focus and become effective learners. Other programs included activities such as paint-a-dot watercolor art, low impact cardio, and a virtual field trip to a rocket factory (United Launch Alliance).

THERAPEUTIC RECREATION

WEEK	SKILL BUILDERS (O.T.)	SOCIAL CLUB	EXERCISE	ART & CRAFTS
6/1-6/4	No class	No class	No class	No class
6/7-6/11	No class	No class	No class	No class
6/14-6/18	6	6	10	7
6/21-6/25	7	8	10	8
Month Totals	13	14	20	15
FYTD Total	71	77	166	144

SPECIAL INTEREST CLASSES

Start Smart T-Ball classes for kids age 2-5 began on April 12th. Class size was limited to 5 children and 5 adults, and two additional classes were added to meet the demand. Currently classes are offered Monday-Thursday at Calas Park. A total of 20 children and 20 adults are enrolled. This group culminated at the beginning of June 2021.

COVID TASK FORCE

The COVID Task Force was originally created to assist the community with emergency programs and resources needed for the COVID-19 pandemic. Over the past year the needs of the community have evolved from assisting and feeding many residents, providing COVID testing, supporting homebound seniors, collaborating with outside organizations, to providing vaccinations. To date, 2,813 vaccines have been provided by Carson Pharmacy.

Staff’s biggest challenge was creating innovative ways to deliver these services to an elderly population with little technical knowledge. To solve this issue, staff created call centers to answer questions from the community, provided welfare checks to homebound seniors, and distributed flyers of all current programs, including our daily Grab-N-Go lunch program. Currently, the infection rate has decreased thereby reducing the amount of testing days, and increasing the amount of vaccination pop ups.

WEEK	CALL CTR	GRAB & GO MEALS	TEST SITE CALL CTR	TEST SITE TEST GIVEN	TEST SITE HOME VISITS	CETG 2.0
5/31-6/3	0	1,800	17	45	7	30
6/7-6/10	0	3,000	19	377	0	51
6/14-6/17	0	3,000	8	13	0	53
6/21-6/24	0	3,000	13	425	0	29
6/28-7/1	0	4,200	()	()	()	()
Month Total	0	15,000	57	860	7	163
FYTD Total	17,217	196,573	9,134	37,740	109	1,512

Discontinued Programs - Carson Essentials to Go: 1,656; Food Distribution: 300; Meals on Wheels: 11,146

COMMUNITY CENTER

RENTALS

The Community Center is open for rentals. Data for the month of June is as follows:

Week	Human Resources	Private	Revenue
5/31 – 6/5	0	0	0
6/6 – 6/12	1	2	1,110.60
6/13 – 6/19	0	5	2,033.70
6/20 – 6/26	1	6	4,184.10
Monthly Total	2	13	\$7,328.40

CATERING

Catering Request for Proposals

Staff is beginning to draft the Request For Proposal for prospective caterers for calendar year 2022. The current contract with Choura Venue Services expires on December 31, 2021. Staff anticipates the selection of vendor(s) by early Fall.

UPGRADES

Audio Visual and Lighting

Staff received two proposals and has made a recommendation for the selection of a vendor. The upgrades are for the Main Halls and the Carson-Dominguez Room. An award of contract for City Council approval will be presented at the August 3, 2021 City Council Meeting.

STAFFING

The Division is currently in the process of filling a vacant full-time Event Services Coordinator I. This positions primary responsibilities are to assist with the booking of internal/external events at the Community Center, coordinate with operations staff on room setups/layouts, work with catering vendor on client catering requests and attend trade shows as needed to market the facility to the public.

TRANSPORTATION

The City of Carson’s Transportation Division provides city-wide transportation programs including: fixed-route public bus service, first mile/last mile ride-hail services, specialized elderly and disabled transportation (Dial-A-Ride/Access), and bus transportation in support of City parks and youth programs. Transportation also works directly with LA Metro, South Bay Cities Council of Government (SBCCOG), and South Coast Air Quality Management District (AQMD) on a variety of transportation policies, new initiatives, and funding opportunities.

CARSON CIRCUIT

COVID-19 UPDATE - The Disaster Council suspended the Carson Circuit effective March 28, 2020 out of safety concerns related to the COVID-19 pandemic, and the possibility of spreading the virus to passengers and bus operators. Over the next few months, staff partnered with transportation consultants to finalize the City’s very first Comprehensive Operations Analysis (COA) of the Carson Circuit service. The report assessed the inefficiencies of the current program, and provided recommendations for future improvements.

Contingent upon future COVID-19 case numbers, fixed-route bus services may return Fall 2021, in the form of an interagency agreement with Long Beach Transit. During this interim, residents and visitors can take advantage of on-demand ride hail services through agreements with Lyft and Dial-A-Ride (Yellow Cab). Riders receive a 50% discount from either service, so long as rides stay within City limits. Funding is provided through subsidies from the City’s Prop A and C local returns.

CARSON CIRCUIT RIDERSHIP

	Cash Fare (\$1)	Wheel-Chairs (Free)	Seniors (Free)	Transfer/EZ/TAP	Total Trips
May 2021	(Services currently suspended)				
May (2019 comparison)	Data unavailable (Services suspended March 2020)				
FY 20-21 YTD	(Services currently suspended)				

Temporary Carson Student Transportation (5/24/2021 - 6/11/2021)

On May 4, 2021, the City Council approved a motion to have staff provide temporary student transportation through the end of Spring 2021 semester. Upon assessing the needs of the operation and its related costs, services commenced May 24, 2021, and ran through June 11, 2021 (15 school days). Announcement of the new service was advertised through the City’s social media accounts and City parks via flyers. A total of 22 students utilized the service over the course of its availability. Route map attached (Exhibit 1).

CARSON HIGH (Mon/Wed only)

Morning pick-ups (8:15 – 8:45 am)	Afternoon drop-offs (2:30 – 3:00 pm)
Hemingway Park: 0	Carson High: 2
SouthBay Pavilion: 3	SouthBay Pavilion: 1
Drop-off @ Carson High: 3	Drop-off @ Hemingway Park: 1

DOMINGUEZ PREP (Mon-Fri)

Morning pick-ups (8:15 – 8:45 am)	Afternoon drop-offs (2:30 – 3:00 pm)
Mills Park: 7	Dominguez Prep: 10
SouthBay Pavilion: 2	SouthBay Pavilion: 4
Drop-off @ Dominguez Prep: 5	Drop-off @ Mills Park: 6

Students were provided with the option to be dropped off at one of two central school zones – Carson High or Dominguez Prep. Although most elementary and middle school students attend schools already within their local neighborhoods, not all high school students live within walking distance of Carson’s two high schools.

As such, staff chose two central pick-up zones to best meet this service gap – Hemingway Park and Mills Park. Both zones are situated in resident-heavy neighborhoods, accessible within a short walking distance, or alternatively serve as a much closer drop-off zone for parents. Students could also walk to, or be dropped off at any Carson bus stop along the path of either route.

Based on LA County Department of Public Health guidelines for K-12 students at the time of planning, buses carried passengers at no more than 50% of their respective seating capacity, windows were lowered for fresh air circulation, frequently touched surfaces were thoroughly sanitized at the beginning and end of each run.

DIAL-A-RIDE

COVID-19 UPDATE - Dial-A-Ride services are now available to Carson residents of all ages, with or without disabilities. Participants can order on-demand taxi service and receive a 50% discount off their ride. As of March 2021, Carson residents can take advantage of complimentary no-cost taxi rides TO and FROM any City-designated vaccination site that falls within three (3) miles from City boundaries. Taxi drivers will stay with the riders throughout the entire process, ensuring a safe and worry-free return.

Compared to its lowest dip in April 2020, ridership has improved dramatically by nearly 91% and continues to recover.

DIAL-A-RIDE RIDERSHIP⁽¹⁾

	Total Rides	Total Passengers	Avg Trips per Day	Avg Cost per Trip
May 2021	1,463	2,001	47	\$12.15
May 2020 comparison	792	999	26	\$14.25
FY 20-21 YTD	13,499	18,861	40	\$14.96

LYFT

Carson residents are eligible to receive a 50% discount off the cost of their Lyft ride. Riders pay half, City pays half, up to a maximum City subsidy of \$10. Participants must 18 years of age or older to ride alone. Rides must start AND end within City boundaries.

LYFT RIDERSHIP⁽¹⁾

	Total Rides	Avg total cost per trip	Avg trip cost to rider
May 2021	360	\$10.87	\$5.42
FY 20-21 YTD	3,938	\$8.10	\$3.84
From April 2020 – Present	4,298	\$8.50	\$3.98

*Majority of rides took 5-10 minutes in duration, 0-2 miles in distance. Average trip costs are on a rise due to 1) increased ride times stemming from traffic returning to pre-pandemic levels, and 2) nationwide shortage of drivers/gig workers.

FUTURE PLANS

The City is currently targeting a Fall 2021 commencement of an interagency agreement with Long Beach Transit (LBT), marking the return of fixed-route bus services in Carson. With the aim of improving regional travel to and from the City, LBT buses will run exclusively down main surface streets in both directions, providing much faster and direct connections to major destinations and other bus lines. This shift towards modernized bus travel replaces the unproductive neighborhood-serving routes of the former Carson Circuit, and provides longer-distance regional services that connect several communities along the line. However, for a certain number of riders, the new routes may require a further walk to a bus stop than in the past.

To help bridge this potential gap, staff proposes reestablishing the Carson Circuit by means of: 1) modified bus routes and 2) running service exclusively during peak traveling times. These changes were also supported by the City's recently completed Comprehensive Operations Analysis, or route study. The proposed routes are designed to complement LBT specifically in areas that may require a longer walk to a bus stop, and in areas that can help Carson students get to and from their respective schools. The concurrent offerings of LBT and Carson Circuit services will help achieve a newfound level of regional and local travel options, furthering equitable mobility.

Additionally, staff is working on a future capital improvement plan to purchase new bus shelters and benches. The shelters will be similar to the newer silver models along Carson Street and CSUDH. Staff is working towards replacing all of the remaining shelters by FY 24 in an effort to create a modern and uniform look throughout the City.

ADMINISTRATION**PARKS & RECREATION & COMMUNITY SERVICES MASTER PLAN**

Since the City of Carson's incorporation in 1968, it has not undertaken an extensive evaluation of its Community Services-related facilities, programs, and services to ensure that it is meeting the needs of the community. In an effort to fill this gap in understanding and insight, the Department has embarked on an assessment of its sites and operations with the assistance of qualified consultants in the Parks and Recreation industry.

This endeavor commenced with a review of Request for Proposals (RFPs) developed and released by other agencies to determine a methodology that would best provide the information required to guide future undertakings in the Department. Once the RFP was completed, it was released on May 17, 2021.

A pre-proposal meeting was held on June 1, 2021, with interested firms and staff to both provide a brief outline of what is desired in the proposal and the Master Plan process, as well as to respond to any questions. Four submissions were received by the RFP deadline, June 10, 2021.

A pre-selected group of reviewers from various City Departments examined each proposal on criteria that included knowledge of the subject, experience with developing prior Master Plans, and cost. Ultimately, RJM Design Group (RJM) was selected as the recommended firm. At its June 24, 2021, regular meeting, the Parks, Recreation, and Cultural Arts Commission accepted staff's selection, and

recommended that the City Council approve a contract services agreement with RJM Design Group to develop and prepare the Master Plan.

Established in 1987, RJM is a multi-disciplinary landscape architectural, planning, and design firm committed to serving the needs of cities, public agencies, communities, and organizations throughout California. Among the firm's staff are licensed landscape architects, architects, and planners, most of whom are LEED Accredited Professional. RJM has completed similar projects for an extensive list of former clients that include Chino Hills, Dana Point, Huntington Beach, Riverside, and Santa Clarita.

A City Council item was approved to request the execution of a contract services agreement with RJM on July 6, 2021. The Master Plan will start on August 2, 2021, with an estimated completion date of April 30, 2022. A kick-off meeting is scheduled with RJM at the end of July 2021.

[1] Data received directly from contractor; statistics delayed due to internal review by contractor before release